

MILFORD AREA PRESERVATION GROUP CONSTITUTION

The Milford Area Preservation Group (MAPG), also known under its previous name of Milford Preservation Group (MPG), is an association of residents in or near Milford

Including but not exclusive to:

- Manor Farm Road and adjoining cul-de-sacs;
- Milford Hollow including the railway bridge;
- Milford Mill Road and adjoining cul-de-sacs;
- Petersfinger Road;
- Queen Manor Road, Potter's Way, and adjoining cul-de-sacs;
- Riverbourne Road and adjoining cul-de-sacs;
- Shady Bower and adjoining cul-de-sacs.
- Bourne Avenue, Manor Road,

AIMS OF THE GROUP

The aims of MAPG are to protect, preserve and enhance the character and amenities of Milford. These may include but are not necessarily limited to:

- The scrutiny of planning applications and building projects whether for residential or commercial purposes, and to act where possible to ensure that the interests of residents are fully protected;
- Initiatives intended to protect or enhance the local environment (e.g. Lorry Watch, the River Bourne project);
- Actions to celebrate Milford (e.g. The Milford Mill Bridge Information Board);
- The acquisition, for example by purchase or donation, of land of especial merit but which is threatened by development of various sorts that is considered by MAPG members to be to the detriment to the character of Milford.

MEMBERSHIP

Membership of MAPG is open to all residents in the Milford area of Salisbury. Requests for membership can be made through any member of the Committee and will be valid on payment of the subscription.

ANNUAL SUBSCRIPTION

The MAPG Committee will use its discretion to set the annual subscription. This is currently set at £5 per household and payable in April. Residents may choose to pay more than this amount; the excess to be treated as a donation.

COMMITTEE

1. Management of MAPG's activities shall be conducted by a Committee comprising a Chairman, Secretary, Treasurer and up to nine members. The Committee may co-opt additional members for specific purposes.
2. Committee appointments are honorary. Each member, including the Chairman, is to be elected at an Annual General Meeting and all Committee members are eligible for re-election. Committee members should remain in office, subject to resignation, until a successor is elected, normally at the following Annual General Meeting.
3. Where possible, Committee members should be drawn from a variety of neighbourhoods within Milford.

4. Any member of MAPG may nominate one or more members for election to the Committee. Such nomination will be accepted only if the person is willing to serve as a Committee member. Election shall be validated by a majority of MAPG members attending the Annual General Meeting.
5. A list of Committee members prepared to stand for re-election and members nominated for election, shall be circulated to all members of MAPG at the Annual General Meeting.
6. Four members of the Committee shall constitute a quorum. Decisions of the Committee shall be reached by majority vote. The Chairman shall, if necessary, have a casting vote.
7. A member of the Committee, with majority agreement of the Committee, may be authorized to act on behalf of MAPG.
8. The Committee will normally meet at quarterly intervals or more frequently if required. Minutes of Committee meetings shall be recorded by the Secretary, or his/her Committee deputy, and agreed retrospectively by the Committee.

FINANCE

1. The Committee shall use MAPG's funds in accordance with the Aims.
2. MAPG's finances will be managed by the Treasurer, who will report with an audited statement issued to members at the Annual General Meeting.
3. Routine administrative expenses, not exceeding £100 a year, may be met by the Treasurer without reference to the Committee.
4. MAPG's bank account(s) will be determined within Committee and may include internet banking.
5. Donations to MAPG funds are not restricted to members but can be made by anyone and at any time. On occasion, the Committee may request donations and sponsorship from MAPG members, non-members, and other interested parties.

ANNUAL GENERAL MEETING

A General Meeting will be held annually on a date agreed by the Committee. The purposes of the meeting will be:

1. To receive from the Chairman a report on MAPG activities during the preceding year;
2. To receive and, if approved, adopt a statement of MAPG's accounts as prepared by the Treasurer and issued at the meeting.
3. To appoint the Chairman and other members of the Committee.
4. To appoint an auditor.
5. To deal with any matters which the Committee wishes to be considered by the members.
6. To receive comments or suggestions from members, consistent with the aims.

A notice convening the Annual General Meeting is to be circulated to MAPG members through the medium of a newsletter. This newsletter is to contain an agenda and any other information considered appropriate by the Committee.

EXTRAORDINARY MEETINGS

An extraordinary meeting may be convened by the Committee at any time, to deal with any urgent matters requiring the members' attention. Notice of such meetings will be circulated to as many members as practicable, giving 7-days' notice if possible and outlining the subject(s) to be discussed.

An extraordinary meeting may also be convened by seven members of the Group to address specific concerns, given 7-days' notice, provided the request is made to the Chairman or Secretary.

CONDUCT AT MEETINGS

1. Each MAPG member who has paid a subscription for the current year shall have one vote at an Annual or Extraordinary Meeting.
2. A quorum for an Annual or Extraordinary Meeting shall consist of a minimum of three Committee members and twelve paid-up members of MAPG.
3. The Chairman or, in his/her absence an appointed member of the Committee, shall preside at such meetings. Matters discussed shall be resolved by majority vote. The Chairman or his Committee deputy shall exercise a casting vote as necessary.
4. The Secretary or, in his/her absence an appointed Committee member, shall record the minutes of an Annual or Extraordinary Meeting. These minutes will be read and adopted at the subsequent Annual General Meeting.

MEMBERS' LIABILITY

No member of MAPG shall, unless duly authorised by the Committee, present him/herself as acting on behalf of MAPG, nor incur any expense, nor pledge the support or credit of MAPG in any manner whatsoever. Any member purporting to do so shall be personally liable for his/her actions.

AMENDMENT OF THE CONSTITUTION

The MAPG Constitution may be altered only by agreement at an Annual or Extraordinary Meeting. Resolutions for amendment of the Constitution require the support of a minimum of two members. Such resolutions must be accepted by the Committee and presented to the membership for endorsement.

Amendments to the Constitution must be approved by majority vote.

RATIFICATION

This revised version of the Milford and Area Preservation Group Constitution will be presented for ratification at the Annual General Meeting to be held at Riverbourne Community Farm on the 23rd of September 2021.